



INTERNATIONAL UNION OF
PURE AND APPLIED CHEMISTRY

Advancing Chemistry
Worldwide

IUPAC Secretariat
P.O. Box 13757
Research Triangle Park
North Carolina, USA
27709

Executive Director
Dr. Lynn M. Soby (USA)

President
Prof. Christopher M.A. Brett (Portugal)

Vice President
Prof. Javier García Martínez (Spain)

Past President
Prof. Qi-feng Zhou (China/Beijing)

Secretary General
Prof. Richard Hartshorn (New Zealand)

Treasurer
Mr. Colin J. Humphris (UK)

17 April 2021

IUPAC Privacy Policy

You may be asked to provide your personal information when you are in contact with IUPAC. We may use this personal information consistent with this Privacy Policy. We understand that you retain the right to decide not to provide your personal data even if we request to do so. Please also note that, in such cases, we may, however, not be able to provide you with the desirable actions, products or services or respond to any queries you may have.

What we collect as Personal Information

We may collect contact information such as salutation, name, mailing and/or emailing address, company or organization name, phone number, curriculum vitae (CV) and so on, depending on each requirement. We may also collect financial information for reimbursement or accounts payable and receivable that may contain account information, institution, account number and holder name, location, and other relevant data.

Credit card number, holder name, expiration date, and CVC may be collected at the online payment system to join one of our events, meetings, and/or activities. These include various membership fees, and the costs for the IUPAC products sold at: <https://iupac.org/shop/>. The third-party system used for fund collections are both Intuit and Stripe. The online shopping site is built and operated using WooCommerce (<https://woocommerce.com/>) so that the credit card information collected will be fully handled under the privacy policy declared by WooCommerce at: <https://automattic.com/privacy/>.

How we collect Personal Information

We may collect personal information via the claim forms for reimbursement or payment together with the online forms for other purposes that are available at our website (<https://www.iupac.org>). We also collect information via emails sent to the suggested addresses ending with @iupac.org. As noted above, the credit card information is only temporarily collected using the online systems jointly operated with the third parties with the privacy policies declared by the individual third-party vendors. While no online service is 100% secure, we make our best efforts to maintain our website as secure as possible. We also note that we retain neither right nor responsibility to maintain the secure level of the online payment systems provided by the third parties that are in joint operation with us.

Why we collect Personal Information

We collect personal information for our internal business use only and do not provide any personal information to third parties unless requested to do so by the law. We use personal information to contact those who are involved in our activities. These include our members and volunteers of IUPAC-for various purposes. We also use personal information in order to ship out our products to the addresses suggested by the buyers. To maintain our historical membership records, we may keep and utilize the personal information of those who were involved in the past events, meetings, and activities. We use the documents containing personal information, such as the CV's collected

for the use in our election processes and also for the historical recordkeeping. The financial information for the accounts payable and receivable, collected for the reimbursement of travelling fees and/or other purposes, are used to transfer the reimbursement. Accounting and financial records are retained in the IUPAC Secretariat and comply with US IRS and FASB document retention policies.

How we handle Personal Information

We handle the personal information we collected as secure as possible. The data are stored at multiple sites in locked office environments. Electronic transfers for reimbursement are made with secure bank token protection. The paper documents including the personal information are stored in locked file cabinets with limited access. We are making all efforts to ensure the security and protection levels as high as possible in order avoid the intrusion by the third parties. Our all computer systems, including the server providing our website, are tuned to possess the highest available protection against the unauthorized access, use, alteration, or destruction by the third parties.

Compliance to the GDPR European Data Protection Regulation

We work with third-party providers in collecting or disseminating the information related to our events, meetings, and activities. These providers may request to have explicit authorization or consent to use their platform to disseminate part of the personal data obtained from us. For instance, they may request to utilize the booklet contents, such as photos, or large email distribution lists. We only approve the vendors to use them on conditions that the persons related to the materials agree with it and/or the vendors are compliant with the GDPR European Data Protection Regulation 2016/679 (GDPR).

Modifications to our Privacy Policy

This privacy policy may be revised in order to satisfy the sudden requirements arose, for example, due to some changes in the world-wide situation. Those relevant to our meetings, and/or activities are thus encouraged to check the latest privacy policy from time to time at the IUPAC website: <https://iupac.org/iupac-privacy-policy/>

IUPAC Third Party Providers that Participate in the EU-US and Swiss-US

Privacy Shield Framework for GDPR Compliance:

Intuit Merchant and Intuit QuickBooks, Stripe, Doodle, Google LLC,

Shutterstock, Adobe, CognitoForms, MailChimp, Microsoft Corporation,

SurveyMonkey; WordPress